AGREEMENT BETWEEN OUACHITA BAPTIST UNIVERSITY AND STUDENT FOR SERVICE ANIMAL OR EMOTIONAL SUPPORT ANIMAL (ESA)

Once a student has been determined by the university's ADA 504 Accommodations Coordinator as eligible to have a service animal or ESA in Ouachita Baptist University (OBU) housing, the following additional requirements will exist:

- The student is responsible for ensuring all veterinarian-recommended vaccinations are completed and documented. Proof of vaccination is required before moving the animal into the residence. OBU reserves the right to request an updated verification at any time during the animal's residency.
- The student is responsible for immediately containing and disposing of all animal waste in an outside trash dumpster. Litter boxes should be placed on mats on tiled or vinyl bathroom floor so that litter or pet waste is not tracked onto carpeted surfaces.
- The student residence may be inspected for fleas, ticks, or other pests as needed. The Residential Life and Housing staff will schedule the inspection. If fleas, ticks, or other pests are detected through inspection, the residence will be treated using approved fumigation methods by an OBU-approved pest control service. Student will be billed for the expense of any pest treatment. If the problem reoccurs, the student's contract may be terminated.
- The student must register her approved animal with the ADA 504 Accommodations Coordinator by providing all necessary documentation. (See the university's ADA 504 Coordinator for details)
- If the animal is a **service animal**, the student must provide a description of the specific behaviors or tasks the dog has been trained to perform, and an explanation of how these behaviors are helpful or necessary, given the student's identified disabling condition. The student must also present a letter from the dog's trainer (on the trainer's business letterhead) as evidence of the dog's specialized training specific to the behaviors or tasks described above.
- The student is responsible for assuring that the animal does not unduly interfere with the routine activities of the residence or cause difficulties for students who reside there. Sensitivity to residents with allergies and to those who fear animals is important to ensure the peace of the residential community. **Unlike a Service Animal, an ESA is only permitted in the student's housing area.**
- The student is financially responsible for the actions of the animal, involving bodily injury or property damage. This includes, but is not limited to, any replacement of furniture, carpet, window or wall covering, as well as cleaning costs considered above the normal cleaning provided for rooms. The student is responsible to ensure that the ESA **does not disrupt** the living environment of other students by creating **excessive noise**, any **unpleasant odor**, **or exhibiting aggressive or otherwise disruptive behavior**.
- The student must notify the ADA 504 Accommodations Coordinator in writing if the animal is no longer needed as an emotional support animal or is no longer in residence. To replace one animal with a different animal, the student must file a new request.
- The student agrees to continue to abide by all other residential policies. An exception to the policy that otherwise would prohibit having an animal does not constitute an exception to any other policy.
- Should the animal be removed from the premises for any reason, the student is expected to fulfill her/his housing obligations for the remainder of the housing contract.
- The OBU Residential Life and Housing Offices have the authority to relocate a student and the support animal as necessary per current contractual agreements.
- All animals must be kept on a leash at all times when on campus or campus property, and outside the student's room or apartment. When the student is absent from the residence, the animal must be kept in a closed container or kennel if left inside the residence.

Any violation of the above rules may result in immediate removal of the animal from OBU's campus housing. If this occurs, the student has a right to appeal the decision through the ADA 504 Accommodations Coordinator.

By my signature below, I verify that I have read and agree to abide by all the guidelines outlined above.

_____ _____ _____

Student's **printed** name | Student's Signature | Date

The above student has provided documentation that supports a request for a Service Animal or an Emotional Support Animal (ESA).

_____ _____

*Student's Residence Director **or** Apt. Manager | Date

_____ _____

*Facilities Management Office | Date

_____ _____

Assistant Director for Residence | Date

_____ _____

Student's Residence Hall or Apartment Name | Rm/Apt. #

_____ _____

ADA 504 Accommodations Coordinator | Date

Please attach a photo of your animal & provide photos to offices marked w/an *

_____ _____

*Campus Safety & Emergency Management | Date