

Carlos Ernesto Garcia, Jr.

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SUMMARY

Strong leader with great communication and organization skills. Bilingual in Spanish and English. Team player and constantly seeking how to arrive at the best outcome. Determined and disciplined. A self-starter. Always striving to improve oneself.

EDUCATION

May 2018 **Ouachita Baptist University**, Arkadelphia, AR
Finance and Marketing Double Major – Major GPA: 3.9
· President's List 4.0 Semester: Fall 2016 and Spring 2017
· Dean's List 3.5+ Semester: Spring 2016

EXPERIENCE

Fall 2017-
Spring 2018 **Stock Analyst**, *Ouachita Baptist University* – Arkadelphia, AR
Eddie and Phyllis Ary Student Investment Fund Team
· Selected as 1 of 13 student managers for a \$1,000,000+ equity portfolio
· Met with other student analysts to review portfolio holdings, investment strategy, and implement risk techniques.
· Monitored holdings in the industrials sector and made recommendations to buy or sell

Summer 2017 **Business Intern**, *Texas State Movers* – Plano, TX
· Perform finance, accounting, management, marketing, and logistics tasks
· Complete balance sheet and income statement
· Increase and build customer relations
· Build and create weekly blog, manage social media, and other marketing aspects

Spring 2016 **Administrator Assistant**, *Ouachita Baptist University* – Arkadelphia, AR
· Assist in the day to day operations of the department

Spring 2015-
Winter 2016 **Sales Assistant**, *Dallas Observer* – Dallas, TX
· Record sales and delivery information on daily sales or delivery record
· Call prospective customers to explain services or to solicit new business

INVOLVEMENT & RELEVANT COURSE WORK

Fall 2016-
Spring 2018 **Resident Advisor**, *Ouachita Baptist University*
· Enforce University Handbook
· Facilitate social, academic and personal needs of students
· Serve as positive role model

Fall 2017- Spring
2018 **Telecounselor**, *Ouachita Baptist University*
· Inform prospective students them of upcoming events and opportunities at the university
· Aim to raise student enrollment

Courses:

Corporate Finance

· Specialization course on financial management, analysis and forecasting, working capital management, and long-term financing

Investments

· Specialization course on investment criteria, sources of information, types of financial investments and the mechanics of purchase and sale

Electronic Spreadsheet Course

Specialization in Vlookup and Pivot Tables

Microcomputer Applications

· Specialization course in Excel and other Office apps