

# Sarah Coles

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## Education

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### **OUACHITA BAPTIST UNIVERSITY, 2014-2018**

- Double Major in Accounting and Finance
- Expected Graduation Date: May 2018
- GPA: 4.0
- Anticipated to graduate with 179 hours and to be eligible for the CPA exam upon graduation
- President's List (2014, 2015, 2016, 2017)

### **VAN BUREN HIGH SCHOOL, 2010-2014**

- Graduated as salutatorian with high honors
  - GPA: 4.31
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## Experience

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### **ACCOUNTING INTERN-ECHOLS, THOMPSON, AND KNEEBONE, LTD (JAN 2017-MAY 2017)**

- Assisted with the preparation of federal and state tax returns for individuals and businesses
- Recorded accounting activities for businesses, such as payroll and monthly financial transactions
- Gained experience working with accounting software including Accounting CS and Lacerte

### **EQUITY ANALYST, CONSUMER STAPLES SECTOR- EDDIE AND PHYLLIS ARY STUDENT INVESTMENT FUND TEAM (APRIL 2017-PRESENT)**

- Selected as one of thirteen student managers for a \$1,000,000 equity portfolio
- Met with student analysts to review portfolio holdings, discuss investment strategy, and implement risk management techniques
- Monitored holdings in the consumer staples sector and made recommendations to buy or sell when appropriate

### **DATA INTERN- OUACHITA BAPTIST UNIVERSITY (AUG 2015-MAY 2017)**

- Collected and analyzed operations data and sales reports
  - Operated a cash register, conducted sales, assisted customers with purchases
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## Activities

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Carl Goodson Honors Program	August 2014-Present
Alpha Chi	January 2015-Present
Hickingbotham School of Business Student Advisory Board	August 2016-Present
Enactus Mobile-Pack and Mission 58:10 Member	August 2014-Present
Ouachita Baptist University Wind Ensemble	August 2014-Present