



OUACHITA BAPTIST UNIVERSITY

Request for Review of SPECIAL CIRCUMSTANCES 2023-24

Name: _____ Social Security# _____
Last First M.I.

Email Address: _____ Student ID: _____ Phone # _____

When a family experiences unusual circumstances that impact the student's eligibility for federal student aid, federal regulations give financial aid offices the authority to either adjust data elements on the student's Free Application for Federal Student Aid or increase Cost of Attendance elements with the appropriate adequate documentation. If you feel you meet any of the categories listed below, please complete the following, attach supporting documentation, and return to Student Financial Services, OBU Box 3774, Arkadelphia, AR 71998-0001 (or email to OBUStudentFinancialServices@obu.edu).

- Income Reduction** (loss of Job or Benefits).
Documentation Required: Current Tax Return and 3 months of current income, and / or unemployment verification
- Medical/Dental Expenses Not Covered by Insurance.**
Documentation Required: Schedule of a tax return or receipts of all medical and dental payments not covered by insurance.
- Separation/Divorce or Death of Family Member after FAFSA filed.**
Documentation Required: Separation statement or divorce papers, death certificate or notice.
- Other:** (Private High School tuition charges, cost-of-living adjustments if residing out of the US, elder care expenses, etc). *Documentation Required:* Receipts, invoices, etc.

* Briefly explain what your circumstance is and the reason(s) why you are requesting special consideration. Please provide detail on any income changes from one year to the next. (You can use a separate sheet for this if needed.)

Please provide an income estimate for the period January 1, 2022 to December 31, 2022:

	Student	Spouse/Parent(s)		Student	Spouse/Parent(s)
Work Wages	\$ _____	\$ _____	Social Security	\$ _____	\$ _____
AFDC	\$ _____	\$ _____	Child Support Received	\$ _____	\$ _____
Veteran Benefits	\$ _____	\$ _____	Housing/Food Allowance	\$ _____	\$ _____
Unemployment	\$ _____	\$ _____	Other Untaxed Income	\$ _____	\$ _____
ESTIMATED TOTAL INCOME FOR 2022.....			\$ _____	\$ _____	

Student Signature Date

Parent Signature Date