

Body: Required Use the organization and style designated by your discipline and program (i.e., APA, Chicago, MLA, etc.). Although there are no requirements for the number of chapters or chapter organization, the format standards presented here take precedence over formatting guidelines of your discipline's style manual.

Use the same university approved font and size as your body text. For **headings**, use a size not larger than 20-points. Be consistent in style throughout.

Chapter One: Introduction

General

Formatting:

Double-space the body. Headings or subheadings should never appear at the bottom of a page without at least two lines of text under it. Be sure to watch for inconsistencies with spacing before and after paragraphs, headings, etc. If it looks inconsistent, check the Paragraph Settings window in the Paragraph Tab. Verify that "Spacing Before" and "Spacing After" are set to 0.

Lorem ipsum dolor sit amet, minim fuisset salutandi vis in, has an fugit quaeque suavitate. Quidam melius vel an, homero populo definitionem ne vis, te nam quis hinc iudicabit. Ex eam fugit equidem gloriatur, perpetua quaerendum cu vix. Per ne vocibus democritum incorrupte, cu qualisque conceptam mea.

Ei pro commodo dolorem mediocritatem. Modo impedit urbanitas te vis, ad harum tincidunt ius, an dico movet ius. Est vulputate sadipscing reformidans ei, pri no verear erroribus expetendis, augue oportere nam no. Falli soluta ad est. Vis iriure impedit verterem ea, at delenit deserunt pri, ne cum quem illum intellegebat.

Cum prompta commune ex, est et essent nostrud. Quot iudicabit nam ea, soleat postulant his eu, eam id affert propriae lucilius. No eos nonumes deleniti patrioque, an eam doctus denique. Sale feugait fastidii vix in, illud discere no has.

Alii iudico ridens et cum, vix ei altera omnium. Vel in nulla perfecto, id viris mentitum eam, eos cu virtute maluisset. Aliquam tractatos ius an, cu eam tamquam utroque consulatu. Mucius persius verterem ne vel, voluptua prodesset an per. Fugit choro te usu, augue inani nam ei, senserit convenire est an. Et vel populo conclusionemque. Cum case vero eu.

At offendit contentiones comprehensam mea. Ex pro exerci partem adipiscing. Te mel nominavi principes scriptorem, ex vel luptatum urbanitas percipitur. Eu sed idque phiquam tractatos ius an, cu eam tamquam utroque consulatu. Mucius persius verterem ne vel, voluptua prodesset an per. Fugit choro te usu, augue inani nam ei, senserit convenire est an.

Margins are 1" on the top, bottom, and right; 1.5" on the left. Page numbers should be Arabic numerals and centered at the bottom at 0.5". Continue numbering from the body and as appropriate to the page placement.