

**Finding Aid for the
Arkadelphia Business and Professional Women's Club
records**

CCHM.2023.043

May 2025



**OUACHITA
BAPTIST UNIVERSITY**

Archives & Special Collections

Riley-Hickingbotham Library

Ouachita Baptist University

410 Ouachita Street

Arkadelphia, AR 71998

Repository: Archives and Special Collections, Riley-Hickingbotham Library, Ouachita Baptist University

Title: Arkadelphia Business and Professional Women's Club records

Dates: 1952-1994

Quantity: 0.92 c.f.; 3 boxes

Abstract: These records include material relating to the history and functioning of the Arkadelphia Business and Professional Women's Club, which was established in 1952. These materials include club by-laws, manuals and handbooks, conference materials, certificates and awards, photographs, and artifacts.

Identification: CCHM.2023.043

Languages: English

Acquisition Information: Provenance unknown.

Access Use and Restrictions: This collection is non-circulating and available for in-house use only. The copyright law of the United States (Title 17-U.S. Code) governs the making of photocopies of other reproductions of copyrighted material.

Preferred Citation: Arkadelphia Business and Profession Women's Club records, Archives and Special Collections, Ouachita Baptist University, Arkadelphia, AR.

Arrangement

Series 1: Club Administration documents

Series 2: Manuals and Handbooks

Series 3: Conference and Meeting materials

Series 4: Certificates and Awards

Series 5: Ephemera

Series 6: Photographs and Media

Series 7: Artifacts

Historical Note

The Arkadelphia Business and Professional Women's Club was created on April 5, 1952, with twenty-two charter members. The club's installation ceremony was held on Sunday, April 20, 1952, in the Education Building at Arkadelphia First Baptist Church. The club's official charter date is March 14, 1952. The organization created and participated in many projects that aided the local community and hosted speaking engagements focused on women's issues.

Scope and Contents

These records include club by-laws, handbooks, manuals, photographs, meetings and conference materials, agendas, and artifacts from the Arkadelphia Business and Professional Women's Club.

Keywords

Arkadelphia (Ark.)

Women – Societies and clubs

Processed by Taylor Lawson, Assistant Archivist, 2025.

Box/Folder Contents Inventory

Series 1: Club Administrative documents

- 3021/001 Arkadelphia BPW Club History and copy of the club's certification, 1952 and n.d.
- 3021/002 National Federation of BPWC Inc. Proposed Amendments to the National By-Laws, 1983
- 3021/003 Arkadelphia BPWC By-Laws for 1983, 1988, 1987, 1988, and 1991
- 3021/004 BPW USA Model Local Organization By-Laws, 1987, 1989
- 3021/005 BPWC Foundation Programs description, forms, and correspondence, 1993-94

Series 2: Manuals and Handbooks

- 3021/006 BPW Political Action Manual, 1978
- 3021/007 National BPWC Handbook: Policies and Procedures, 1981
- 3021/008 Arkansas BPWC Directory, 1984-85

Series 3: Conference and Meeting materials

- 3021/009 Arkansas BPWC Sixty-First Annual Convention program, May 23-25, 1980
- 3021/010 Arkansas BPWC Saturday Night Banquet program, May 24, 1980
- 3021/011 Arkadelphia BPWC Banquet program, August 14, 1980
- 3021/012 Arkansas BPWC Southwest District Conference program, September 13-14, 1980
- 3021/013 Arkadelphia BPWC President's Report Southwest District Fall Conference, September 14, 1980
- 3021/014 Arkadelphia BPWC Meeting Minutes Agendas, September 8 and October 13, 1983
- 3021/015 Arkadelphia BPWC Salad Luncheon flyers and letter to BPWC member, October 20, 1983
- 3021/016 Invitations to Southwest District BPWC Conference of Fall 1984 and blank BPWC invitations, 1984

- 3021/017 Arkadelphia BPWC letter and lists pertaining to Salad Luncheon, May 2, 1985
- 3021/018 BPW Foundation: Women Working Toward Tomorrow event script, 1993
- 3021/019 Work schedules and serving directions for Arkadelphia BPWC luncheon, n.d.

Series 4: Certificates and Awards

- 3021/020 Jessie Diamond Certificate of Recognition, December 1980
- 3021/021 BPWC Certificate of Appreciation from the American Legion Auxiliary Post 57, n.d.
- 3021/022 Proclamation for National Business Women's Week by the State of Arkansas and the City of Arkadelphia, October 1980
- 3021/023 Speech cards for the Installation of BPWC Officers ceremony, 1986-87
- 3021/024 Announcements, applications, and letters for Arkadelphia BPWC scholarship, April 1991

Series 5: Ephemera

- 3021/025 Article and Flyer for Sonia Johnson's presentations about Equal Rights Amendment, August 1980
- 3021/026 Newspaper clippings about Arkadelphia BPW Club, 1980-83
- 3021/027 *Arkansas Business Woman* magazine, August 1980, February 1981, August 1982, and July 1993
- 3055/001 Newspaper Clipping from the *Southern Standard* about Arkadelphia BPWC meeting, September 18, 1980
- 3055/002 Arkadelphia BPW Club Personal Planner, 1981
- 3055/003 BPWC Supply Service invoices for Patsy Malone, 1983 and 1987
- 3055/004 "Arkadelphia Boasts of Three-Generation Member" article and photographs of Jeanne Williamson, Pat Malone, and Anissa Fryar, 1993
- 3055/005 Arkadelphia BPW Club survey notes, n.d.
- 3055/006 BPW USA pamphlet, n.d.

3055/007 Campaign Advertisement card for Janice O. Williams for Clark County
Municipal Judge, n.d.

3055/008 Christmas Card from Etta J. Barrett, State President Arkansas
Federation of BPW Clubs, n.d.

3055/009 Excerpts from cookbooks and loose recipes, n.d.

Series 6: Photographs and Media

3055/010 Arkadelphia BPWC photographs, n.d.

3055/011 Floppy Disk containing BPWC Foundation information, n.d.

Series 7: Artifacts

3055/012 National Federation of BPWC button and flag, n.d.

3424 Felt Seal of NFBPWC