

**Ouachita Baptist University
Sabbatical Evaluation Rubric**

Application Submitted by:

Applicant's School

Date Reviewed

Reviewer's Name

Project Evaluation

Use the following rubric to evaluate each applicant's proposal. Circle the points assigned for elements and subtotal each section. Enter TOTAL and RANK at the bottom of the rubric.

	EXEMPLARY							UNSATISFACTORY			
Expected Outcomes Professional Growth x2 (20 points)	The proposal clearly states how the sabbatical will enhance and improve the applicant's professional competence or growth.			The proposal states how the sabbatical will enhance and improve the applicant's professional competence or growth.				The proposal states/ suggests little that would enhance and improve the applicant's professional competence or growth.			
	10	9	8	7	6	5	4	3	2	1	0
Professional Impact x2 (20 points)	The applicant explains or delineates significant benefits to students, educational programs, and/or the community.			The applicant indicates the benefits to students, educational programs, and/or the community.				The applicant does not clearly indicate benefits to students, educational programs, and/or the community.			
	10	9	8	7	6	5	4	3	2	1	0
Why proposal should be granted? X3 (30 points)	The applicant clearly provides justification for the granting of the proposal.			The applicant provides sufficient justification for the granting of the proposal.				The applicant does not provide adequate justification for the granting of the proposal.			
	10	9	8	7	6	5	4	3	2	1	0
SECTION TOTAL _____/70											

Prior Sabbaticals x2 (20 points)	Applicant granted a sabbatical within the last 16-20 years.			Applicant granted a sabbatical within the last 11-15 years.				Applicant granted a sabbatical within the last 5-10 years.			
	20+	19-18	17-16	15-14	13	12	11	10-9	8-7	6-5	
	10	9	8	7	6	5	4	3	2	1	0
SECTION TOTAL _____/20											
Overall Seniority (10 points)	Applicant employed at Ouachita Baptist University more than 20 years.			Applicant employed at Ouachita Baptist University 11- 20 years.				Applicant employed at Ouachita Baptist University 5-10 years.			
	25+	24-23	22-21	20-19	18-17	16-14	13-11	10-9	8-7	6-5	
	10	9	8	7	6	5	4	3	2	1	0
SECTION TOTAL _____/10											

Total Score ____/100

Rank ____