

Tips for Remote Advising and Preregistration

Three Options

1. Phone-to-phone

- a. Advisor and student each on their phone.
- b. Access and view INFO for degree plan and Course Schedules, each on their computer or mobile device.

2. Zoom meeting (hosted on mobile device)

- a. Advisor hosting Zoom session on mobile device, student joins via mobile device.
- b. Access and view INFO for degree plan and Course Schedules, each on their computer or other mobile device.

3. Zoom meeting (hosted on computer)

- a. Advisor on computer hosting Zoom session; viewing INFO for degree plan and Course Schedules.
- b. Student joins Zoom via computer or mobile device; viewing INFO for degree plan and Course Schedules.

NOTE: While screen sharing is a useful option in Zoom, advisors should be very vigilant to honor FERPA standards regarding confidentiality.

- Best practices:
 - Prepare carefully ahead of time for a live Zoom session so as not to reveal information about any person except the student being advised.
 - Use a separately scheduled Zoom session for each advisee.

Need assistance?

[IT Support](#)

[Academic Resources](#)

If you have any questions, please contact your department chair, dean, or Doug Reed, Associate Vice President (5199).