

2019-2020 Admission Procedures for International Division, Seinan Gakuin University

1. Nomination

We expect that you are in the process of selecting your exchange students to Seinan Gakuin University for the academic year 2019-2020. For this year, more students are hoping to study with us in the next academic year than in past years. As for the international dormitory, limited space is available. To secure rooms for your student, we would like to have the student information of 2019-2020 nominees as soon as possible. It would be appreciated if you could inform us of the information below by **March 1, 2019**. If you have not completed selection, please let us know the expected number of applicants as soon as allowed.

1	Number of applicants	4	Grade(freshman/sophomore/junior/senior)
2	Full name, Gender	5	Major
3	Period of Enrollment (Full-year/Fall semester)		

2. Deadline for Applications

The due dates of applications for the International Division is as below.

2-1. On-line Application Form [Due: March 31, 2019]

On-line application form is now available from the following URL:

http://www.seinan-gu.ac.jp/eng/study_abroad/application.html

To access to this form, password is required. Please inform your students of the following password.

Password: intleduc2019

2-2. Required Documents [Due: March 31, 2019]

After submitting the on-line application form, other required documents such as official transcripts need to be sent by both email (PDF) AND by air by March 31, 2019.

3. Scholarship

➤ JASSO scholarship

Please note that not all International Division students are eligible for JASSO Scholarship. The head office of JASSO informs us of the number of JASSO Scholarship recipients available for the International Division, usually in the end of February every year. The result of decision by JASSO and the nomination steps will be sent to all our partner institutions by the beginning of March. Then, around the end of June, we will inform the official approval of your student as the JASSO scholarship recipient.

We will inform the prospective exchange students about the updated information and requirements for JASSO scholarship later.

Student Exchange Support Program (Scholarship for Short-term Study in Japan)

http://www.jasso.go.jp/en/study_j/scholarships/scholarship/short_term.html

➤ **Bridging Scholarship (Association of Teachers of Japanese)**

There are scholarship award opportunities for exchange students coming from the United States provided by the Association of Teachers of Japanese who will begin their study in Japan in Fall every year.

All the information you need can be downloaded from the following website:

<https://www.aatj.org/studyabroad/japan-bridging-scholarships>

4. Summer Intensive Japanese Language and Culture Program

**Additional Fee Required*

To provide international students with more chances to experience our language and culture, we started this program in 2004, and we have received much praise from participants. It is also a good opportunity for students who are willing to study Japanese for a short period.

The program dates next year is from July 1, 2019 – August 1, 2019. The program is full of field work, such as a visit to local shrine, temples, and a two-day trip in/around Kyushu area. It enables students to have more interests in studying Japanese and learning Japanese culture. This program is open for both exchange and self-financed international students with additional program fee of 160,000 JPY including tuition and housing fee. To attend this program, students should arrive at Seinan on June 29 or 30 before the International Division starts in August.

Please visit here for further details and sample schedule:

http://www.seinan-gu.ac.jp/eng/summer_program/program_overview.html

Applications for the program

We will open the online application shortly at the URL below:

http://www.seinan-gu.ac.jp/eng/summer_program/application_fee.html

As we are happy to welcome your students to the program, we would appreciate it if you could advertise the program to your students.

5. Important Notice for Prospective Students: Visa Status

To maintain students' visa status, we require all international students to follow the responsibilities as below. Failure to do so can result in his/her removal from college and the country.

- 1) Take “Japanese” and “Japanese Orthography and Reading Skills” courses, which are mandatory in the International Division. “Japanese Orthography and Reading Skills” could be an elective if a student is in “Advanced Japanese” course.
- 2) Maintain at least 14 credits in the International Division
- 3) Regular and punctual attendance is required in all courses. If a student is absent from three or more classes at each course with unexcused reasons, he/she may fail the course immediately.

6. Other Information

Students are able to access other useful information such as housing* (see below), financial cost, and insurance. Please see the Website below.

Pre-Arrival Information

http://www.seinan-gu.ac.jp/eng/study_abroad/pre-arrival-information.html

***About HOUSING**

We offer students accommodations including off-campus dormitories, apartments and also homestay in addition to International House (I-House) on a first-come, first-served basis. If the I-House becomes overbooked, we will offer students off campus housing in a dormitory, apartment or homestay based on availability.

For further inquiries, contact us:

Center for International Education, Seinan Gakuin University

Coordinator: Mariko INOUE (Ms.)

Phone: +81-92-823-3346 Fax:+81-92-823-3334

email: inbound@seinan-gu.ac.jp

Address: 6-2-92, Nishijin, Sawara-ku, Fukuoka 814-8511 JAPAN