



## Club Guidelines & Information

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## **2019 Schedule**

### **March**

- 12 Meeting:** Required for directors of all participating clubs (8PM OSF office)  
**Deadline:** to Submit: -Themes  
-Participation Agreement (*in person at meeting*)  
-Ticket Purchase Order Determined  
-Music Order Determined
- 29 5 PM Deadline:** Story Board Description Meeting  
(with Director & OSF Director)

### **April**

- 19 5 PM Deadline:** Songs to Director

### **May**

- 17 5 PM Deadline:** Music to Music Director

### **August**

- 22 Meeting:** Back to School Review (7PM OSF Office)  
- Film Tunes Theme Reveal Video
- 29 Photo Shoot** [Times TBD]  
**Deadline** to Submit: (to Director, OSF Director & Technical Director)  
- Ticket Orders-Entire club order itemized by each performance  
- Show Title  
- Song Lyrics  
- Participant List  
- Practice Schedule (with location)  
- Mega Mix Participant List  
- Cut-off Date for ALL Music Changes
- 30 12:15 p.m.** Theme Reveal | Dr. Jack's Coffeehouse

### **September**

- 9 PRACTICE BEGINS!**  
**7:00 pm Deadline** to Submit: (to Director, OSF Director & Technical Director)  
-Costume Prop Description/List and One Liners  
-Tech Sheets including light cues (sill discuss at rehearsals)  
-List of Shifters  
-T-Shirt Order
- 12 CLUB LOVE** Visit
- 16 JPAC Rehearsals** Begin  
**7:00 pm Deadline to Submit:** (to Director)  
-Costume receipts
- 16-19 JPAC Rehearsals** (1 of each costume on stage by 9/19)
- 19 CLUB LOVE** Visit

**23-26** JPAC Rehearsals (1 of each costume by 9/25)

**27 "Late Nighter"** CLUB LOVE Visit

**29** Tech Rehearsal - *Complete run through with stops for any technical needs, full costumes/props REQUIRED*

**30** Tech Rehearsal - *Complete run through with stops for any technical needs, full costumes/props REQUIRED*

## **October**

**1** Dress Rehearsal - *Complete run through - All performers, props, costumes, blocking, make up, etc. REQUIRED (Clubs and Group Living Guests Only)*

**2**      **Preview Performance 7:30 p.m.**

People's Choice Box Due in Lobby by 5 p.m.

**3**      **First Performance - 7:30 pm**

**4**      **Second Performance - 7:30 pm**

**5**      **Third Performance - 5:00 pm; Final Performance - 8:30 pm**

STRIKE-Remove all props/scenery IMMEDIATELY following show

# Rules and Regulations

## Participation

### **In order to participate in Tiger Tunes, an organization:**

1. Must be an official University endorsed club/organization
2. Have at least 20 active members (beaus and sweethearts may be included in count) who will be participating in the show

Participants must be currently enrolled at Ouachita with a minimum GPA of 2.0. Only active members and those directly associated with each organization (beaus, sweethearts, etc.) may participate in their respective show or the Mega Mix.

**Help from any off-campus source creating choreography or musical arrangements is NOT ALLOWED.** This is your student-directed show -- not one created by alumni or professionals.

## Awards and Judging

Shows are judged in 5 categories - theme and lyric, costume, music, choreography and overall entertainment. Awards will be given for each individual category winner for all shows. The overall 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> place winners will be determined and receive awards on Saturday night based on cumulative score. An OSF award will also be presented to the club showing the most heart, congeniality, support of other clubs and support of OSF in their actions and activities. The winner of this award will receive first choice of theme and song selection for the following year. Sample ballots are available at [www.obutigertunes.com](http://www.obutigertunes.com).

**New for 2019:** Category scores will be weighted as follows: Theme and Lyric: 30 percent, Music, Choreography and Overall Entertainment 20 percent, Costumes 10 percent.

There is a point incentive system to keep clubs on track toward deadlines. In the weeks leading up to performance, any materials that are to be submitted to the Director of Tiger Tunes, Technical Director or Music Director after the specified submission time will result in the deduction of 1 point from that club's final score for the initial miss and 0.5 points for each subsequent day until submission is complete. Point deductions will also be assessed for lack of care to practice rooms and any equipment/university property in those rooms that is damaged or devalued in any way. Points can also be deducted for disrespect to OSF leadership.

OSF takes the judging process very seriously and strives for fairness in all areas. While recognizing that many of the judging criteria are subjective, OSF take the following steps to ensure a fair process.

1. There are two judges per category per show totaling 40 judges over the four judged performances. Judges cannot judge consecutive years.
2. At least one quarter of all judges will not be affiliated with Ouachita, clubs or shows.
3. If alumni or former students are selected to judge they must have been out of school for at least 10 years and commit to be unbiased. If scores come in and appear to be biased they will be thrown out and the other judge's scores will be doubled.
4. Those judging specialty categories like music and choreography are selected by expertise. Music ministers, former members of Ouachita ensembles, dance instructors and studio owners, etc. are typically selected. Costume judges usually own clothing lines or creative stores and theme and lyric judges are authors, writers, etc.
5. Judges receive 20 minutes of instruction prior to the show they are judging. A few of the instructions given include following the rubric - judging small and large clubs the same, judging girl and guy clubs the same and that we judge each show against itself only. If the subcategory is about choreography precision – each judge is instructed to think if that is a 1, a 5, a 10 or a 15. Once selected and the ballot is completed it is submitted. Judges do not jockey ballots all night to see who did better. They judge each show against itself only while the show is fresh on the mind of the judge.

## Story Boards

Each club is required to present a story board of their show to OSF/Tiger Tunes leadership for approval/planning assistance. Please see the submission date on the calendar. If any changes are made after the story boards are approved, changes must be submitted to the student director of Tiger Tunes.

## Music

All audio tracks used in the show are to be mixed by the Music Director. Timely submission of music to the music director is the responsibility of club directors. Submitted tracks should be formatted in one, six minute track (**no longer than 6 minutes**); should be an mp3 file (not mp4). Accompanying the audio should be a detailed description of exactly how music is to be mixed as well as any necessary changes to tempo or key. No more than 3 titles from the previous year's show may be used. All tracks are to be the ***Radio Edited*** versions.

There is a requirement that no shows have any duplicate song as another club or host and hostess set. When your music selection is submitted, we will let you know if there are any duplicates. The preference of who gets that song will be determined by the music submission order. We want each show to be as creative, different, and original as possible and this will help keep the shows exciting.

## Lyrics

At the very least, every **6<sup>th</sup>** word of every song must be different from the original artist recording. Lyrics must be appropriate for all audiences and ages and reflect Ouachita's moral standards. Sexual innuendos, double meanings, and anything that can be interpreted inappropriately **Will Not Be Tolerated**. Lyrical content will be strictly monitored and if there is any doubt as to meaning or implication, revisions will be required.

Any lyrical content deemed inappropriate must be *revised immediately*. All revisions must be approved by the Director, Technical Director and Director of OSF.

## Costumes

A limit to costume expenses is in place as required by OBU administration. The maximum amount to be spent on each individual costume is \$50.00. In order to account for each club's expenses, *ALL* receipts or copies of receipts must be submitted by the date specified. Receipts must be clearly labeled with individual items and corresponding costs marked. Any donated labor or materials are to be identified in addition to expenditures. **Donations must be counted at least 10% of market value for each donated item.** A costume is *on* the person (pants, shoes, hats, gloves, etc). For example, if someone donates fabric that would cost \$100 at Hobby Lobby, you must count at least \$10 of that toward your costume allotment.

Costumes must be appropriate for all audiences along with lyrics. Any inappropriate or immodest costumes are to be changed immediately. Wardrobe that is deemed unacceptable must be changed immediately. Please make sure that your costume will be appropriate on all body types. If there is a question about a costume please run them by OSF leadership before purchasing.

Certain items are not be used with costumes because of excessive mess or damages that they may cause. Items not to be used include: body paints and oils or **GLITTER! This includes, but is not limited to, spray-on, glue-on, and any kind of glitter on props and costumes or club support pins. No matter how well attached, this always ends up falling off of costumes and getting everywhere. A description of each type of costume to be used should accompany technical sheets when submitted.**

At least one of EVERY type of costume to be used in the show must be used in JPAC practices by the **Wednesday before our first Tunes performance**. If those costumes are approved at that time they cannot change without permission of the OSF Director.

## Props

Props are items carried onto stage or by a person. Examples are boxes, axes, flowers, etc. Scenery aids in defining the place or location of a setting. Scenery is generally left in place for the duration of each individual show. Scenery on stage should be kept to a minimum. This will help in getting your show set up and carried out faster. Props are *used* by the person (box, flowers, ax, broom, etc).

In the interest of originality and creativity, **electric scenery will not be allowed**. Battery powered props are acceptable. A description of all props must be submitted by the date specified.

**ALL props and scenery must fit into the allotted 4' by 5' space in JPAC.** A maximum of 3 shifters from each club will be allowed backstage before each club show in order to prepare props. All props used in the show must be used in all JPAC practices. Please do not allow more than 3 club members backstage before it is time for the entire club to take the stage; anyone that is not a designated shifter and is found backstage any time before or after their club's show will promptly be asked to leave the building for the duration of that performance.

Just as costumes may not be composed of any messy or unsafe items, props must be safe and clean also. **Glitter and oils are prohibited from props as well.** Prop & scenery descriptions must accompany technical sheets when submitted along with previously mentioned items.

All props and scenery must be removed from JPAC **immediately following the final performance**. There are NO exceptions. Even if props will be thrown away after the show, it is still the responsibility of the club to remove these items. Any club not removing all of its props/scenes Saturday night will be subject to a monetary fine.

## Mega Mix

Three performers from each show are allowed to participate in the Mega Mix. **Mega Mix participants will practice with hosts and hostesses during JPAC practices. During the performances, all Mix participants are to report to the backstage hallway by the beginning of the finale.**

To ensure safety for our guests, participants entering for awards need to leave room for guests to exit in an emergency and must not sit – crouching so they can be ready to exit through front side exits or through the stage. If an evacuation is necessary, JPAC personnel will alert everyone. We may also ask that 15 members of each club stand on risers on stage during awards to make the aisles less congested.

## Drugs and Alcohol

OSF will strictly uphold and enforce OBU policy on alcohol and drugs.

*"Ouachita Baptist University's policy prohibits the possession, consumption, sale, transfer, purchase, or distribution of controlled substances or alcoholic beverages by students. It is also a violation for anyone to possess, use, be intoxicated or impaired in normal mental and/or physical functioning due to alcohol or other drugs."*

-Tiger Handbook

If any participant in any show appears to have had any alcohol, that participant will be pulled from that and all other Tunes shows this year. Those individuals will then be sent to the Dean of Students and be dealt with in accordance with the university alcohol policy. If the issue is club related, Tim Harrell will deal with your club accordingly as well. In addition, **OSF will fine your club \$500 for each show in which your club has participants found to have used alcohol.**

This fine must be paid by the end of the university calendar year. Delinquent clubs will be unable to submit their themes for the next year's Tiger Tunes production or participate in Tunes again until the fine is paid and the club is in good standing with the University and with the Ouachita Student Foundation.

We appreciate your assistance in informing your show participants of this policy and encouraging your members to hold each other accountable. Our desire is not only to put on a great show and have a great time, but also to put our best foot forward in front of our 6,000+ alumni, former students, prospective students and friends attending the performances.

## Ticket Sales

During a directors meeting, club directors will draw numbers to determine the order by which their tickets will be purchased. Also, a breakdown of how many tickets the club will need for each individual show should be provided and tickets should be paid. Clubs are allowed to purchase up to 6 tickets per person for the Wednesday or Thursday show, 4 tickets for the Friday show, and 2 tickets per person for the Saturday 8:30pm show. If a student forfeits their chance for the 2 8:30 show tickets they can purchase 4 tickets for the Saturday 5:00pm show. Club ticket prices are \$20. These must be bought in person and not by proxy. Club sweethearts & beaus participating in other shows should not be included in the ticket count of the club for which they are sweetheart and beau. Checks should be written to OBU. All sales are final—no refunds or exchanges for any reason. All seats are reserved. If special tickets such as \$140 4-packs have been purchased by club members' families, we ask that the student not claim their 2 tickets for the Saturday 8:30 show.

**Ticket payment must be submitted in the form of a club check for the total amount of ticket orders. Clubs are also required to keep and submit a copy of who receives which tickets in case of lost tickets or issues.**

# Practice Guidelines

## Dates

Practices will begin on the date specified in the front of this packet. Clubs may practice a maximum of 15 hours per week, Monday-Friday.

## Procedures

For clubs holding practices at on campus locations, your location will be assigned and reserved for you. Rooms should be left in the same condition they were before the club arrived. Any broken furniture, trash, or general untidiness will be reported by maintenance and will also result in point deductions from final score. In the last meeting before practice begins, directors will be asked to submit a practice schedule and a location for each practice. Schedule should include the specific dates, times, and locations of practices. A separate agenda for the late-night practice the Friday before scheduled prop/costume days should also be included at the appropriate time. This information is required for all clubs/organizations, whether practices are to be held on OR off campus.

In addition to regularly scheduled practices, 1 Saturday may be scheduled to work on props, scenery, sets, etc. and 1 Saturday can be used to rehearse. These rehearsals cannot exceed 8 hours and cannot begin before 8 am or end after 10 p.m.

Although practice locations will be reserved for you, when reserving rooms for weekly club meetings, if you would like to use the same room for both practice and meetings, please make that known.

Throughout preparation for the show, OSF and the Tunes directors may drop in on practices. We will not always notify you of visits, so if **any** changes to the set practice schedules are made, please inform the Director by the morning of the day that practice is being changed. These changes have to be approved or you will be fined points.

## Production Rehearsals

Rehearsals in JPAC will begin the Monday 2 weeks prior to the week of Tunes and run up to the first performance date. Each club/show will be divided into Group A or Group B. Group A will practice on Mondays and Wednesdays and Group B will rehearse on Tuesdays and Thursday on stage for 30 minutes with 10 minutes following for notes from OSF or JPAC staff. Please plan for you group to stay for the entire 40 minutes unless otherwise instructed. Details on exact times will be provided.

All JPAC practices are **MANDATORY**. If absence is necessary, prior approval must be granted at least 24 hours before the practice to be missed. One week before the first performance, on Wednesday, each club will be required to run through their entire show with blocking, solos, props, etc. Sunday and Monday of the week of the show, clubs will run through the whole show with full lighting, blocking and costumes just as it will be during performance. The next day, Tuesday, will be a full dress rehearsal run-through with makeup. This rehearsal will be exactly like a performance; clubs will start in and move from staging locations to backstage, etc. These practices give crew and directors an idea of how things will flow and the opportunity to work on any unforeseen technical issues. We will give you the schedules for these run-throughs at a later date. *Please note all soloist will need to be present at each technical or dress rehearsal. Please cast accordingly.*

For all JPAC practices prior to the Tuesday night Dress Rehearsal, clubs should be at the backstage door/loading dock of JPAC at least 10 minutes before their call time. Late arrivals may still practice, but time will not be extended past the scheduled cut-off. During production rehearsals, all entrances and exits must be through the backstage doors. No food, drink, or gum is allowed in JPAC. In case of bad weather, please go to the hallway by the dressing rooms as opposed to the loading dock to until your call time. Clubs must exit the building immediately after rehearsal and may view other shows during the dress rehearsal only. **If a person is going to film or observe a club's practice, these people must also enter and exit from backstage with the club.** As stated previously, all props and at least one of every type of costume must be used by Wednesday the week before our first performance and for all subsequent practices and performances.

\*\* Please note that during JPAC practices and performances you cannot touch the Cyc (see terminology later in this packet.) The Cyc costs \$40,000 to replace and touching it at all will damage it permanently. Running behind the Cyc to get to the other side of the stage will not be tolerated and if your group continues to do so you may be responsible for replacing the Cyc.

## Dress Rehearsal

Dress rehearsal is scheduled for 7:30 pm the Tuesday before our first Tunes performance. For dress rehearsal, all participating club/organization members must wear full costume and makeup. This is the only time clubs can view the other club shows. The rehearsal will run just as the show will for public performances. (All props, scenes, and everything to be used in show must be used). We will run through the show one time. If the

show is approved by OSF leadership by the end of the Tuesday show, nothing can change from that point on. No lyrics, choreography, costumes, etc. may change without permission. Guests for each show deserve the same experience each night and judging cannot be fair if the show changes from one show to another. OSF reserves the fine the club anywhere from points to up to a \$1,000 fine depending on the change.

**Preview Performance** will be the Wednesday before our first show. Tickets will be available to students, faculty, staff and Clark County residents for half-price for this performance. Any unsold tickets will be available for purchase the day tickets go on sale for alumni. Doors will open at 7:00 pm and the show will begin at 7:30 p.m.

## **Submission Guidelines**

- All submissions should be emailed to the Director

### **Participant List**

- Alphabetized by last name; *last name, first name*
- Times New Roman

### **Ticket Order**

- Broken down by show
- Specific day on first line;
- Number of tickets for that show on next line with total dollar amount next to that
- Times New Roman
- Payment must be submitted in the form of one check per club/group

### **Practice Schedules (including weekly verification schedule)**

- three columns labeled date, time, and place
- Times New Roman

### **Song Lyrics and Show Title**

- Left justified
- Margin of at least 3" on right side
- Times New Roman

### **Prop List and One Liner**

- Left justified
- Standard formatting
- Times New Roman

### **Technical Instructions and Costume/Prop Descriptions**

- Use a separate page for each
- See info on following page
- Times New Roman

# JPAC & Technical Information

## JPAC Venue Policy

- Please follow OSF instructions for entering and exiting the venue.
- Verser Theatre is adjoining JPAC via the hallway that gives access to backstage. Please keep the noise level down in consideration of the people using these facilities.
- No food or drink is to be brought into JPAC house (seating area) or onto the stage. The rehearsal will be stopped until all food and drink have been removed.
- Any items left backstage that are not within the confines of your clubs box will be considered trash and thrown away.
- No food items allowed in props boxes.
- Do not place anything on equipment or musical instruments.
- Do not sit, stand, or dance on the lip of the stage. This is for your safety and to protect the sound and lighting equipment placed there during rehearsals and performances. Access to the orchestra pit is restricted.
- Please do not sit on the back of the chairs or stand on their seats/arms.
- At no time should any group member be on or operate any stage equipment.
- During rehearsals and performances, participating members must wear appropriate clothing and footwear at all times.

## Individual Club Technical Rehearsals

The JPAC team wants to enhance your show through adding the technical elements! Coming in prepared and with a collaborative spirit will help us think creatively and improve your show where we can.

**Clubs must submit all technical paperwork and files by September 9th to JPAC Technical Director. This includes your lighting cue sheet, microphone request form, props list, final lyrics, and FINAL music file.** Without these files by this date, any technical request may not be able to be granted.

On your club's designated technical rehearsal, you and your entire club will arrive on JPAC stage. Your designated "lighting designer" will need to go up to the FOH consoles, in order to start the cueing process. There will also need to be someone onstage to be able to space your club members into each formation needed as JPAC programs the lights, as designated by each club's lighting designer. The lighting designer of your club will be one of your club members. This will not be a JPAC employee. The JPAC employees will be programming the lights at the instruction of the club lighting designer. Please ask questions about this process prior to your tech rehearsal, if clarification is needed. After your technical rehearsal, the only changes that may occur to your lights will be transitional and safety needs as dictated by the JPAC Technical Director.

Things for your club's lighting designer to think about while planning:

- If you were to put each song's energy on a scale of 1 to 10, what number would this song be?
- What is the mood of the song? Are we sad, joyful, moody, sassy, loving, dramatic, party, chaos, exciting, etc.?
- Lighting tells the audience where to look. Is there an interaction that is important to see in the midst of the action? Which group of people or person is the most important to see in that moment?

We have a few options for lights for each scene

- **Cyc (cyclorama)** - This is the backdrop at the back of the stage. We can put different colored lights on it for depth and contrast, and we can use it for silhouettes.
- **Star-drop** – Behind the cyc is a drop that contains scattered twinkle lights. These can be used in combination with the cyc colors or by themselves.
- **Color washes** – We can throw colored lights onto the stage that will “wash out” the stage with a particular color. Most any color is possible.
- **Moving lights** – We have a couple different types of fixtures that can move. One set is a color wash and the other does color, shapes, and texture.
- **Front light** – Enable to see faces, we have white light coming from the front. Specify if it is important to see faces on a certain song.
- **Special LEDs** – From year to year, we may have a LED light structure built behind the platforms. These can do any color of the rainbow and pop on and off to appear like they are moving. Ask the JPAC Director for more details from year-to-year.
- **Blackouts** – You can specify if you want a smooth transition between the songs or a complete blackout. For each blackout, there is still dim blue light on stage so that the performers can still see but the audience cannot.
- **Two Spotlights:** These can be used for solos, to briefly light important props or people or for whatever else you want. You are welcome to specify when and when not to use a spot, but the crew will add spots if they feel like the moment needs it.

\*Please see the Sample Lighting Cue Sheet following this section. The format provided is the only acceptable format.

### **Playback Music**

Up until the individual club tech rehearsals, music will only be played through the bluetooth speaker provided down center onstage at JPAC. JPAC will need the time to edit and program the files that are provided on **September 9th**. This is one of the many reasons the due dates must be respected. Once individual club tech rehearsals begin music will be played through the house PA.

## Microphones

Microphones are planned to begin being used on the **Sunday before the show**. However, fake microphones will be available once JPAC rehearsals begin, if clubs desire to start tracking their microphones.

- **Two Hand-held Microphones:** One mic will be in the stage left wing and the other in the stage right wing. It is up to you to move these mics as a part of your choreography. These mics must never touch the ground; they will be either in the hand of a club member, or on one of the provided mic stands in the wings. These mics must never be operated in front of the speakers on either side of the stage. If they are dropped or damaged by your group, your group will be responsible for the damages.
- **Hanging choir mics:** Please be aware that any lifting stunts, flags or other tall props elements will need to stay clear of the hanging mics that are in two rows 12 feet in the air.

In order to know when and who will be using the hand-held microphones, a microphone request form must be submitted by each club. Without this form, JPAC may not be able to turn your microphone on when you want it.

\*Please see the Sample Microphone Request Sheet following this section. The format provided is the only acceptable format.

LINK: [https://docs.google.com/spreadsheets/d/1Cu25Uaanbm8uVgVckF1kMj1w-rKe6\\_UfYTiupr6V8I/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1Cu25Uaanbm8uVgVckF1kMj1w-rKe6_UfYTiupr6V8I/edit?usp=sharing)

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## SAMPLE MICROPHONE REQUEST FORM

[illegible]

LINK: [https://docs.google.com/spreadsheets/d/1W1kptYUzcY8lp7SfN7viM3usQhOVQDzw-L2FwP\\_Duk/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1W1kptYUzcY8lp7SfN7viM3usQhOVQDzw-L2FwP_Duk/edit?usp=sharing)

# Participation Agreement

Please read the packet thoroughly and initial by each respective section listed below. All directors and assistants should sign and specify position at bottom. By signing this page, you are verifying that you have read and understand all of the information provided in this packet, and agree to abide by all expectations set forth by the directors, OBU administration, and the Tiger Handbook. Violation of the expectations set forth by the Directors of Tiger Tunes and or the Tiger Handbook ***by any one or number of club members may result in immediate removal of that entire organization from all remaining Tiger Tunes activities; that club will also forfeit any winnings/awards they may have accumulated.***

\_\_\_ Schedule and Deadlines

\_\_\_ Rules and Regulations

\_\_\_ OBU's Standing on Alcohol

\_\_\_ Ticket Purchase Procedures

\_\_\_ Practice Guidelines

\_\_\_ Submission Procedures & Guidelines

\_\_\_ Technical Information

I, \_\_\_\_\_, director of the \_\_\_\_\_ (org), 2019 Tiger Tunes show, assume the duty of informing each member of my organization of all of the specific expectations set forth in this packet by Tunes Directors and by OBU Policies; I also realize that it is also my duty to make it clear that the actions of one person could be enough to result in the removal of the entire organization from any remaining Tiger Tunes activities and forfeiture of any prize/ award earnings the club may have received.

*Name & Position in Organization*

*Date*

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

# Story Board Samples

Club/Organization: CM  
 Director/Co-Director:  
 Theme: PROM

## Example

1

\* Looking for a date

2

\* Guys ask girls to Prom

3

\* girls pick out dress

4

\* Guy gets suit & corsage

5

\* Date pictures w/ mom & leaving in limo

6

\* At Prom-dancing, sweating, small floor

Club/Organization: CM  
 Director/Co-Director:  
 Theme: PROM

## Example

continued...

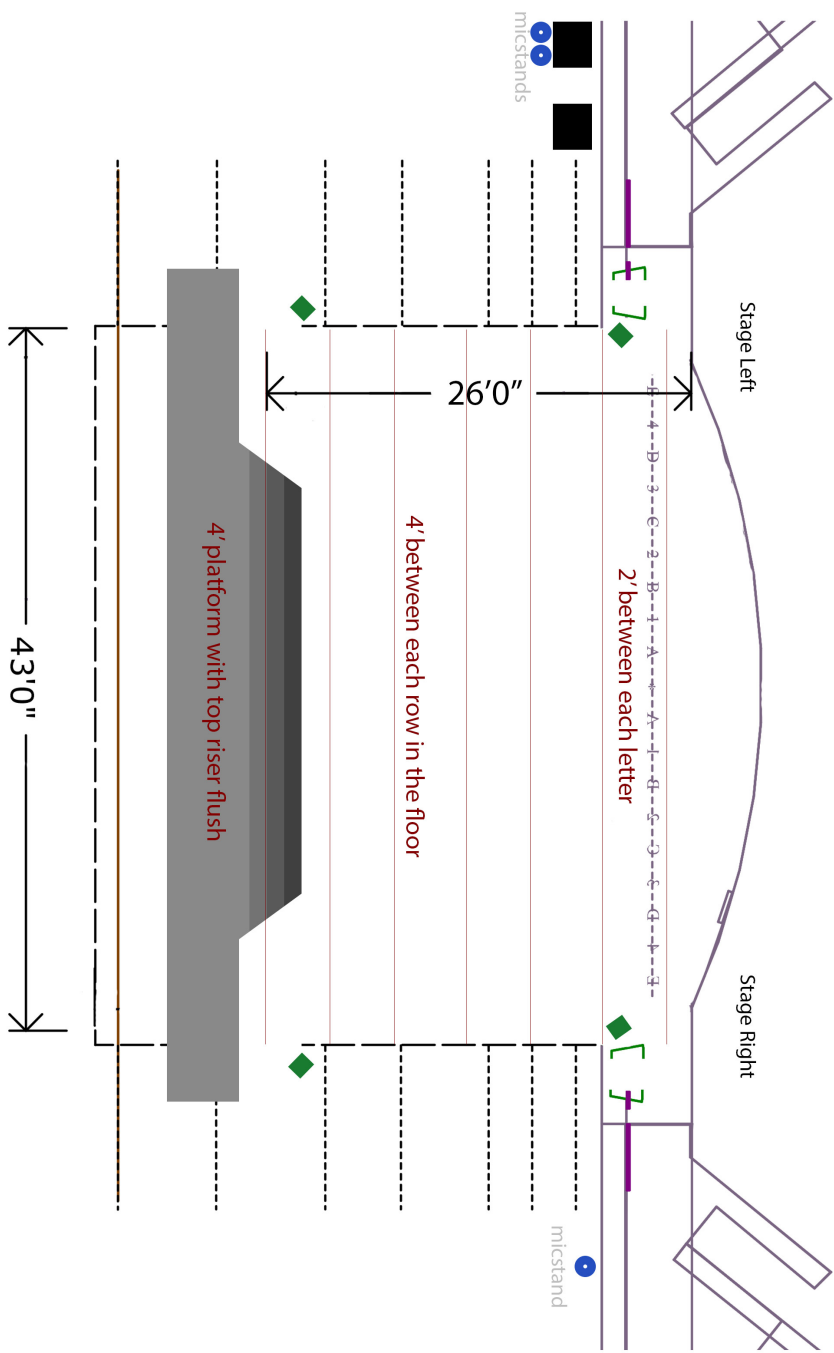
7

\* Chaperons- Kids dance rules

8

\* Great Night at PROM

JPAC Stage Dimensions



JPAC Stage Setup 2018  
Steve Myers

## Contact Information

We're honored to have the opportunity to work with everyone involved in this year's production and **want to make this an enjoyable and productive experience for all those involved.** We value your opinions and feedback. Please feel free to call, text, or email at any time with any questions, comments, or concerns.

**Addy Goodman**

Student Director

OSF Special Events Chair

Phone: (870) 230-8974

Email: [goo62395@obu.edu](mailto:goo62395@obu.edu)

**Jon Merryman**

Director of OSF

Office: Cone Bottoms 112

Office: (870) 245-5111

[merrymanj@obu.edu](mailto:merrymanj@obu.edu)

**Stephen Gent**

Music Director

E-mail: [tigertunesmusic@gmail.com](mailto:tigertunesmusic@gmail.com)

**Cynthia R. Booker**

Technical Director, JPAC

Phone: (870) 245-5262

E-mail: [bookerc@obu.edu](mailto:bookerc@obu.edu)